

## General Meeting minutes for March 16, 2010

### Educational information:

- We talked about the 4-H booklets that are available for secretary, treasurer, 4-H reporter at the 4-H office. The booklets are full of great information. All are encouraged to do some sort of record keeping like this either on their computer or handwritten. 4-H looks forward to putting this information online for easy access in the future. Each club is encouraged to have officers to promote leadership and accountability. We, as leaders, need to teach them the roles of the officers so it is not just in "name" only in their record books.

### General Meeting:

- Every club that has a checking account with money coming in and out must submit a year end financial report to be turned in to the 4-H office. All monies need to be accounted for tax purposes. There are at least 50% of clubs that are NOT turning in their financial reports. The report should be on the calendar year Jan-Dec not the 4-H year. One leader should not be handling all money issues, statements, check writing, reimbursements etc, it should have at least two people involved. Keep receipts for at least 7 years.
- Enrollment fees are at \$60 per member and may enroll until June 1 and still exhibit at the 2010 fair.
- The visa card idea for fair awards instead of physical awards did not go over with the majority.
- 4-H is looking for someone to take on general fair awards.
- Presentation contest still taking sign ups
- Fair camping forms are now available but will not be received until after April 28<sup>th</sup>!!
- Fair is 5 days and nothing leaves until Sunday at 5 p.m.
- Fair pen fees will remain the same as last year
- Fall Statewide Leader Training Set- Oct 8-9, 2010 in Middle & South Sister Classes possibly available-Geology, Shooting, SET, rockets, leather craft, ceramics, Educational displays, general leader classes, need more ideas.
- 4-H Leader/Member recognition evening October 9<sup>th</sup>, 2010 in North Sister
- PLEASE PAY ATTENTION TO DEADLINES!!! Registrations must be turned in on time. 4-H office tries to be flexible but we need to do our part as leaders!!!
- Pentathlon 4-H fundraiser, March 20-21 still need entries and people to attend the dinner and auction. \$35/plate