

DCLA Executive Committee Meeting
9/17/12

The meeting was called to order at 6:59 pm.

In attendance: Shelley Creach, Tom and Sheryl Katzke, Dawn Morrison Treasurer, Judy Hackett Vice President, Lynne Shoffner Secretary, Joe Cross President, David Creach, Rosie Skinner, Kallee Cross, and Candi Bothum 4-H Staff.

Old Business:

1. A motion was made to approve the minutes from our last meeting. Sheryl Katzke second the motion. All in favor said I.
2. Part-time staff new hire is Kim Griffiths. Candi says she has many talents and she is very excited to have her as an addition to the staff. She will be doing many different tasks and she is not assigned a specific project area like previous staff positions.
3. Fundraising:
 - a. Bunco – not enough people for the game in August. One more Bunco night and it will most likely end.
 - b. Hotel Cards –
 1. Shelley Creach talked about a problem with the website, Candi will check on it.
 2. Some cards have been returned.
 3. Sales are again in motion to sell as many as we can.
 - c. Million Penny Round-Up Sept. 21-22, 2012
 1. Cook and Colleen at KSJJ having a business challenge on the morning show.
 2. Looking for volunteers for days of the event.
 3. Chili Cook off on Saturday Sept. 22. Sign-up form in the September Over the Clover or contact Todd Williver.
 - d. The Big Deal will be December 8-9, 2012. There will again be the opportunity to bring in quality items to sell at the rummage sale.
4. Bad Checks status (\$950.00 written to DCLA and \$600.00 written to a 4-H leader by the same business)
 - a. Candi sent out a certified letter to the business owner of the bad checks. The person responded by having someone send \$50.00 to the 4-H Office. There was no more attempt after that to make the checks right.

- b. Candi contacted many agencies and ended up with the Deschutes County Bad Check Program. The conditions were not met to proceed in this program.
 - c. The consensus was to pursue the bad checks in small claims.
5. A flatbed trailer was purchased by Todd Williver for \$1100.00 for the Horse Project area and the Utility Trailer (that was used by the Horse Project area) will soon be switched over to be the Geology Trailer.
 6. Fair Awards – 100% of the awards were sponsored this Fair. There is a waiting list of others who want to sponsor.
 7. 2013 Deschutes County Fair - there will be buckles ordered for the 2013 Master Showmanship Class.

New Business:

1. 4-H and FFA Add-ons:
 - a. Background: Add-ons were started about 8 years ago.
 - b. Add-ons are an opportunity to boost the money given for the kids/animals that are in the auction.
 - c. Redmond FFA Alumni Association receives 4% for tracking the add-ons.
 1. 22 kids not in the auction received add-ons, which shouldn't have happened.
 2. The FFA Alumni association came out with a list that didn't have \$ amounts, addresses for donors, or breakdown of percentage taken.
 3. The 4-H office staff in turn made a 27 page reproduction of the add-on list.
 4. 4-H Staff is not being paid for the extra work done. This job was for FFA.
 5. Redmond FFA had no accounting for the funds received.
 - d. Candi proposes:
 1. Have the Auction Committee take over Add-ons in 2013.
 2. She is proposing this to them at their next meeting.
2. OSU/4H Association Agreement:
 - a. The new agreement proposed between OSU and DCLA has concerns that need to be addressed by DCLA to OSU before it is signed. Joe Cross and Candi will discuss with Marilyn at OSU the following items:
 1. Paragraph #1: name incorrect, should be Deschutes County Leaders Association or DCLA.
 2. Page #1, #4 Whereas, needs to be addressed concerning DCLA expected to increase its financial support for its residents.

3. Page #1, OSU responsibilities #2, DCLA is its own 501 c 3.
 4. Page #2, OSU responsibilities, #8, DCLA has a set of registered by-laws for its 501 c 3.
 5. Page #2, DCLA "Association" responsibilities, #2, again is its own 501 c 3.
 6. Page #2, DCLA responsibilities, #3, again separate 501 c 3 from the Oregon 4-H Foundation.
 7. Page #3, DCLA responsibilities, #11 and #12, our DCLA bylaws do not give OSU staff the permission to direct anything in the organization.
 8. Page #3, Mutual responsibilities, #3, Property is owned by DCLA and is recorded in its tax records as its assets and they are not OSU's assets.
 9. Page #4, Mutual responsibilities, #7, The cost for a third-party audit could be prohibitive. If OSU wants an audit then the cost should be theirs. Or it should be excluded from this agreement.
3. RV Park behind the barns and security during the Fair:
 - a. Fair board will be briefed on the problems reported during the 2012 Fair. There was theft and excessive drinking issues. Also passes and parking issues in the RV area were a problem.
 - b. Candi wants to propose to hire two Police or Security officers for 10pm to 6am to patrol the RV area during the 2013 Deschutes County Fair.
 - c. Candi would like to have the Fair Board pay for the cost of the officers or propose that DCLA and the Fair Board split the cost.
 4. 2011 Taxes had an extension filed by the accountant.
 5. Leaders and Members Recognition Dinner November 10, 2012, 6pm. Bring a dessert, dinner will be provided. I was asked if the date of this event could be changed to another weekend. It conflicts with a Trade Show that more 4-Hers are attending each year.

Next Executive Committee Meeting will be October 1, 2012 6:00 youth, and 6:30 adult.

The meeting came to a close at 8:11 pm.

Submitted by Lynne Shoffner DCLA Secretary