

Year \_\_\_\_\_

# Financial Report to the Deschutes County 4-H Leaders' Association

See back of form for additional directions.

Since your 4-H club's bank account is actually part of the Deschutes County 4-H Leaders' Association, please use this form to submit a year-end (06/30) financial report of your club's total account activity for our tax records. (or submit a comparable document or spreadsheet) Mail form and copy of your 06/30 bank statement, by August 15, to DCLA, 3893 SW Airport Way, Redmond, OR 97756 or Email to: [Candi.Bothum@oregonstate.edu](mailto:Candi.Bothum@oregonstate.edu) or drop off at the Deschutes County/OSU Extension Office.

Club \_\_\_\_\_ Leader \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Beginning Balance** (Ending Balance Last Year) \_\_\_\_\_

INCOME (Money Received)		
Date	Activity	\$ Amount
EXPENSES (Money Paid Out)		

**Ending Balance** \_\_\_\_\_  
(Should match the attached 06/30 bank statement, less outstanding checks and deposits)

# SAMPLE AND ADDITIONAL DIRECTIONS

Club Blue Ribbon Riders Leader Karissa DishonAddress 3893 SW Airport Way, Redmond, OR 97756Phone 541-548-6088 Email karissadishon@yahoo.comBeginning Balance (**Ending Balance Last Year**) \$122.85

INCOME (Money Received)		
Date	Activity	\$ Amount
2/2011	Enrollments	120.00
6/2011	Horse Show Income (Ok to "lump" together, this might be stall, registration, and concession income.)	2,345.75
7/2011	Fair Camping	175.00
EXPENSES (Money Paid Out)		
2/2011	Enrollments	120.00
6/2011	Horse Show Supplies, Awards Etc.	1,575.35
7/2011	Horse Show Facility	200.00
7/2011	Fair; Camping and Stalls	340.00
	It's OK to "lump" items together. Ie: horse show supplies and awards, etc., might be 5 or 6 checks, that's OK. Could even go further and put 6 & 7/2011 on one line and add the facility to Horse Show Expenses Category.	

**OK to attach additional pages.**Ending Balance \$528.25**(Should match the attached 06/30 bank statement, less outstanding checks and deposits)**